

MOORESTOWN TOWNSHIP PUBLIC SCHOOLS

South Valley Elementary School, 210 S Stanwick Road

Moorestown, New Jersey 08057

(856) 778-6640

FAX (856)727-4357

*Ms. Heather Hackl
Principal*

REQUEST FOR RECORDS

ATTENTION: _____

Our school has enrolled _____ in grade _____ for
the _____ school year.

In order to make the appropriate placement, may we please have academic reports,
records, achievement test score results, health records, discipline records, and any
additional information sent to the address below:

South Valley Elementary School
210 S. Stanwick Road
Moorestown, N.J. 08057

We appreciate your prompt attention to the request in order that we may best serve the
needs of this student.

Thank you for your cooperation.



I give permission for my child's records to be transferred to South Valley Elementary
School.

Parent/Guardian Signature

